

# **OFFICE OF THE STATE CONTROLLER PERSONNEL/PAYROLL SERVICES DIVISION**



## **SPB Employment History Data Base Interface Package**



REVISION HISTORY			
REVISION #	DATE OF RELEASE	OWNER	SUMMARY OF CHANGES
1.0	October 28, 2010	Becky Arena/ RD Frazier	Initial Document
1.1	November 23, 2010	Becky Arena/ RD Frazier	Updated the File Definitions section
1.2	October 4, 2011	RD Frazier	Insert most current version of the file definition.
1.4	October 24, 2011	RD Frazier	Corrected data definitions in interface file layout for “Authorized Designee Address Line 1”, “Authorized Designee City”, “State Service Credit”, and “Appointment Reorg Substantiation”.
1.5	March 13, 2011	RD Frazier	Added record values for FLSA to file layout – 1 = Exempt, 2 = Nonexempt.
1.6	September 19, 2012	RD Frazier	Read ethnicity code from custom field on IT0077 (CR-243).
1.7	September 26, 2012	Becky Arena	Updated document with most current functional specification information.

## TABLE OF CONTENTS

I.	INTRODUCTION .....	1
II.	GENERAL INFORMATION .....	2
III.	TECHNICAL INFORMATION .....	3
IV.	RECORD FORMAT .....	4
V.	FILE DEFINITION .....	6
VI.	LEGACY vs. MyCalPAYS FIELDS .....	14
VII.	WHAT'S DIFFERENT? .....	19

## **I. INTRODUCTION**

This outbound interface file is a one year look of each employee's employment in MyCalPAYS. It is run on the 1<sup>st</sup> day of each monthly pay period and pulls all employee history that occurred in the previous 12 months.

### **Business Purpose:**

This information is used by the State Personnel Board (SPB) to create monthly and quarterly MIS reports that they are mandated to deliver to departments.

### **Related Business Processes:**

- New Hire
- Add Concurrent Assignment
- Assignment Change
- Salary Change
- Mandatory Reinstatement
- Mass GEN Salary Adjustments
- Mass SISA/MSA Salary Adjustments
- Rehire Employee
- Temporary Separation
- Permanent Separation

## **II. GENERAL INFORMATION**

The following general requirements must be met in order to participate in the interface process:

- Continue to operate and maintain third party system beyond Go-Live.
- Set in place internal business practice changes or perform required system updates to third party internal system(s) to support the interface.
- Support testing activities for the interface.

### **III. TECHNICAL INFORMATION**

- The file is generated in a single file format.
- File format used is Pipe Delimited.
- Format is a fixed length.
- File encoding is EBCDIC.
- Server Type: Secure File Transfer Protocol (SFTP).

#### IV. RECORD FORMAT

<b>Frequency</b>	<input checked="" type="checkbox"/> Monthly
<b>Direction</b>	<input checked="" type="checkbox"/> Outbound
<b>Source System</b>	MyCalPAYS
<b>Target System</b>	SPB
<b>Classification of Data</b>	<input checked="" type="checkbox"/> Confidential <input checked="" type="checkbox"/> Sensitive
<b>Data Volume Estimate</b>	<input checked="" type="checkbox"/> Recurring: <u>500,000</u> records every <u>month</u>
<b>Scheduled</b>	<input checked="" type="checkbox"/> Automatic
<b>Data Time Period</b>	<input checked="" type="checkbox"/> Annually <b>Record Selection Scope:</b> <input checked="" type="checkbox"/> All records
<b>Selection Method of Records</b>	<input checked="" type="checkbox"/> Automatic (rules defined below) <b>Description:</b> Select all employees regardless of employment status by default. For each employee selected, read all of their personnel actions that occurred during the 12 months prior to the Effective Date entered. For each personnel action being processed, read all current infotype records relevant to the interface file.
<b>Deleted Data</b>	N/A
<b>Future Transactions</b>	<b>Future transactions allowed?</b> <input checked="" type="checkbox"/> No <b>Description:</b> N/A

<b>Retroactive Transactions</b>	<b>Retroactive transactions allowed?</b> <input checked="" type="checkbox"/> Yes <b>Description:</b> The program will retrieve all personnel actions that exist in MyCalPAYS for each employee being processed.
<b>File Encoding</b>	EBCDIC
<b>File Format</b>	Pipe-delimited, fixed-length
<b>Server Type</b>	Secure File Transfer Protocol (SFTP)



## V. FILE DEFINITION

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
PSPAR-PERSONID_EXT	CHAR	20	Person ID	Send first 8 characters	Person ID	CHAR	8	
RP50M-CCNTR	CHAR	8	Personnel Assignment		Personnel Assignment	CHAR	8	
PA0302-AEDTM	DATS	8	Changed On		Transaction Entry Date	DATS	8	
PA0302-MASSN	CHAR	2	Action Type		Action Type	CHAR	2	
PA0302-MASSG	CHAR	2	Reason for Action		Reason for Action	CHAR	2	
PA0000-STAT2	CHAR	1	Employment Status		Employment Status	CHAR	1	
PA0000-STAT1	CHAR	1	Customer Specific Status		Customer Specific Status	CHAR	1	
PA0302-BEGDA	DATS	8	Start Date		Effective Date	DATS	8	
PA0001- WERKS	CHAR	4	Personnel Area		Agency/Dept.	CHAR	4	
PA0001- BTRTL	CHAR	4	Personnel Subarea		CBID	CHAR	4	
PA0001-KOSTL	CHAR	10	Cost Center		Cost Center	CHAR	10	
PA0001- PERSG	CHAR	1	Employee Group		Employee Group	CHAR	1	
PA0001- PERSK	CHAR	2	EE subgroup	We will send the 2 character Employee Subgroup codes. 1 <sup>st</sup> character of EE Subgroup text (T503T-PTEXT) = Tenure.	Tenure	CHAR	2	Sample EE Subgroup texts: 01 = Perm/FT/FLSA 09 = LmtdTerm/FT/FLS A 16 = Temp/FT/FLSA 24 = CEA/FT/NoFLSA
PA0001- ABKRS	CHAR	2	Payroll Area		Payroll Area	CHAR	2	
PA0001- PLANS	NUMC	8	Position		Position	NUMC	8	
P1610-EXMPT	CHAR	1	Exempt	1 = Exempt 2 = Nonexempt	FLSA	CHAR	1	
PA0001-STELL	NUMC	8	Job Key	Last 5 characters = Class Code but we send all 8 characters.	Class Code	NUMC	8	
T513S-STLTX	CHAR	25	Job Title		Job Title	CHAR	25	
PA0001-ORGEH	NUMC	8	Organizational Unit		Organizational Unit (New)	NUMC	8	
PA0001-NACHN	CHAR	40	Last Name		Last Name	CHAR	40	
PA0002-NAMZU	CHAR	15	Other Title		Other Title	CHAR	15	Suffix, e.g., Jr, Sr, III, etc.

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
PA0002-VORNA	CHAR	40	First Name		First Name	CHAR	40	
PA0002-MIDNM	CHAR	40	Middle Name		Middle Name	CHAR	40	
PA0002-PERID	CHAR	20	SSN	Send first 9 characters.	Social Security Number	CHAR	9	
PA0002-GBDAT	DATS	8	Date of Birth		Date of Birth	DATS	8	
PA0002-GESCH	CHAR	1	Gender	1 = Male, 2 = Female	Sex	CHAR	1	SPB will perform any necessary translations.
PA0001-STELL	NUMC	8	Job Key	If last five characters of Job Key = 04687 then LEAP = 'L', else blank.	LEAP	CHAR	1	
PA0006-ORT02	CHAR	40	County Code (Work)	Subtype 7, first two characters	County Code	CHAR	2	
PA0006-ANSSA	CHAR	4	Address Type	Address Subtypes: 1 = Residence Address 5 = Mailing Address 8 = Confidential 9 = Non-Disclosure Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if one exists, Else send Residence Address.	Address Type	CHAR	4	We can send the Confidential Address because the recipient is an internal State agency.  We can send the Non-Disclosure Address as the recipient is not a BU.
PA0006-STRAS	CHAR	60	Address Line 1	Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if one exists, Else send Residence Address.	Address Line 1	CHAR	60	
PA0006-LOCAT	CHAR	40	Address Line 2	Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if	Address Line 2	CHAR	40	

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
				one exists, Else send Residence Address.				
PA0006-ORT01	CHAR	40	City	Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if one exists, Else send Residence Address.	City	CHAR	40	
PA0006-ORT02	CHAR	40	County	Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if one exists, Else send Residence Address.	County Code	CHAR	2	
PA0006-STATE	CHAR	3	State	Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if one exists, Else send Residence Address.	State	CHAR	3	
PA0006-PSTLZ	CHAR	10	Postal Code	Send Confidential Address if one exists, Else, send Non-Disclosure Address if one exists, Else, send Mailing Address if one exists, Else send Residence Address.	Zip Code	CHAR	10	
PA0006-SUBTY	CHAR	4	Subtype	If Address Subtype 8 exists move 'CONF' to target field, If Address Subtype 9 exists move 'NDIS' to target field, else move blanks.	Address Withhold Ind	CHAR	4	An '8' in this field indicates that the EE has a Confidential restriction on their addresses. A '9' indicates non-disclosure of

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
								address to the unions.
PA0021-FANAM PA0021-FAVOR	CHAR CHAR	40 40	Authorized Designee Last Name Authorized Designee First Name	PA0021-SUBTY = 15 Concatenate: Last Name + ' ' + F + First Name Remove trailing spaces from name fields.	Authorized Designee Last Name and First Name	CHAR	40	
PA0106-STRAS	CHAR	30	Street Address Line 1 Designee		Address Line 1	CHAR	30	
PA0106-ORT01	CHAR	25	City - Designee		City	CHAR	25	
PA0106-STATE	CHAR	3	State -Designee		State	CHAR	3	
PA0106-PSTLZ	CHAR	10	Zip Code - Designee		Zip Code	CHAR	10	
Q0008-BETRG	CURR	13(2)	Amount	Wage type = 0004	Timebase (numerator)	CURR	13(2)	
Q0008-ANZHL	DEC	7(2)	Number	Wage type = 0004	Timebase (denominator)	DEC	7(2)	
PA2012-ZTART	CHAR	4	Time Transfer Type	If a current IT2012 record exists with time transfer type 'SP85' and Number of Hours (P2012-ANZHL) = 1.00 then Shift Designation = 'E'. Else, if a current IT2012 record exists with time transfer type 'SP85' and Number of Hours (P2012-ANZHL) = 2.00 then Shift Designation = 'N'. Else Shift Designation = blank.	Shift Designation	CHAR	1	
PA0008-TRFAR	CHAR	2	Pay Scale Type	Codes: 01=Civil Service 02= DPA Exempt 03=Statutory 04=Judicial 05=Military 06=CCC 07=CIRM	Class Type	CHAR	2	
PA0008-TRFGR	CHAR	8	Pay Scale Group	Last 5 characters = Class Code	Class Code	CHAR	8	
PA0008-TRFST	CHAR	2	Pay Scale Level	1 <sup>st</sup> character = Alternate Range Code.	Alternate Range Code	CHAR	2	2 <sup>nd</sup> character = 'S' indicates a SISA pay classification, otherwise will be

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
								blank.
PA0008-STVOR	DATS	8	Date of Next Increase		Date of Next Increase	DATS	8	
Q0008-LGART	CHAR	4	Wage Type	Use WT0001 (Hourly Rate), WT0003 (Monthly Rate), or WT0008 (Daily Rate)	Salary per	CHAR	4	The WT assigned to the EE denotes their "Salary per".
Q0008-BETRG	CURR	13(2)	Amount	See functional spec "FS_HMC_PA_EN_722_Total Salary Calculation"	Actual Salary	CURR	13(2)	
N/A	N/A	N/S	Total of Wage Type Amounts (derived)	See functional spec "FS_HMC_PA_EN_722_Total Salary Calculation".	Total Salary	CURR	13(2)	
Q0008-BETRG	CURR	13(2)	Amount	See functional spec "FS_HMC_PA_EN_722_Total Salary Calculation"	Based on Salary	CURR	13(2)	
Q0008-LGART	CHAR	4	Wage Type	Use WT0015 (Plus-HAM) or WT0016 (Plus-Red Circle). Only one or none will exist.	Pay Differential	CHAR	4	
Q0008-BETRG	CURR	13(2)	Amount	Use WT0015 (Plus-HAM) or WT0016 (Plus-Red Circle). Only one or none will exist.	Pay Differential Amount	CURR	13(2)	
PA00019-TMART	CHAR	2	Task Type	Task type = 01	Appt Expiration	CHAR	2	
PA00019-TERMN	DATS	8	Date of Task		Appt Expiration Date	DATS	8	
PA00019-TMART	CHAR	2	Task Type	Task type = 02	Temp Sep Expiration	CHAR	2	
PA00019-TERMN	DATS	8	Date of Task		Temp Sep Expiration Date	DATS	8	
PA00019-TMART	CHAR	2	Task Type	Task type = 09	Accelerated Anniversary	CHAR	2	
PA00019-TERMN	DATS	8	Date of Task		Accelerated Anniversary Date	DATS	8	
PA0035-BLEHR	CHAR	4	Company Instruction	Company Instruction = PRIN	Fingerprint	CHAR	4	
PA0035-DAT35	DATS	8	Date for Company Instruction		Fingerprint Date	DATS	8	
PA0035-BLEHR	CHAR	4	Company Instruction	Company Instruction = MEDI	Medical Clearance	CHAR	4	
PA0035-DAT35	DATS	8	Date for Company Instruction		Medical Clearance Date	DATS	8	
PA0035-BLEHR	CHAR	4	Company Instruction	Company Instruction = OATH	Oath	CHAR	4	
PA0035-DAT35	DATS	8	Date for Company Instruction		Oath Date	DATS	8	
PA0041-DARnn	CHAR	2	Date Type	Date Type = 01	Original Hire Date Type	CHAR	2	
PA0041-DATnn	DATS	8	Date for Date Type		Original Hire Date	DATS	8	

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
PA0077-ZZSTETHEN	CHAR	2	State Ethnicity	Read value from custom ethnicity field (CR-243).	Ethnicity	CHAR	2	
PA0094-RESIS	CHAR	1	Residence Status	A = Non-Resident Alien C = Citizen N = Permanent Resident	Residence Status	CHAR	1	
PA0377-BPLAN	CHAR	4	Benefit Plan	From the current IT0377 record. Will only be one.	Benefit Plan	CHAR	4	
T5UCA-LTEXT	CHAR	30	Benefit Plan Text		Benefit Plan Text	CHAR	30	
PA0377-LEVL1	CHAR	4	Benefit Miscellaneous Plan Option		Benefit Miscellaneous Plan Option	CHAR	4	
T74GL-LTEXT	CHAR	20	Benefit Miscellaneous Option Text		Benefit Miscellaneous Option Text	CHAR	20	
PC2B5-ANZHL (SALDO)	DEC	7(2)	Amount	Where PC2B5-ZTART = 'H000'	State Service Credit	CHAR	8	
PA9007- Z_PROB_STATUS	CHAR	1	Probation Status		Probation Status	CHAR	1	
PA9007- Z_PERM_STATUS	CHAR	1	Permanent Status Code	Checkbox If unchecked = blank, else = Y	Permanent Status Code	CHAR	1	
PA0001-KOSTL	CHAR	10	Cost Center	Characters 5-7	Agency Code	CHAR	3	
PA0001-KOSTL	CHAR	10	Cost Center	Characters 8-10	Reporting Unit	CHAR	3	
PA9007- Z_PAY_LETTER_NO	CHAR	16	Pay Letter Number		Pay Letter Number	CHAR	16	
PA9007- Z_EXEMPT_AUTH_CODE	CHAR	1	Exempt Authority		Exempt Authority	CHAR	1	
PA9007- Z_NO_MONTHS_OF_APPT	NUMC	2	Appointment Months		Appointment Months	NUMC	2	
PA9007-Z_CERTIFICATION_NO	CHAR	7	Certification Number		Certification Number	CHAR	7	
PA9007-Z_TYPE_OF_CERT_LIST	CHAR	1	List Type		List Type	CHAR	1	
PA9007-Z_REEMPLOY_LIST_CLASS	NUMC	8	Reemployment List Class		Reemployment List Class	NUMC	8	Last 5 characters = Class Code
PA9007- Z_REEMPLOY_LIST_ELIG	CHAR	3	Reemployment List Eligibility		Reemployment List Eligibility	CHAR	3	
PA9007- Z_REEMPLOY_LIST_ELIG_DATE	DATS	8	Reemployment List Elig. Date		Reemployment List Elig. Date	DATS	8	
PA9007-Z_OTHER_ELIG_SUBST	CHAR	4	Other Eligibility Code		Other Eligibility Code	CHAR	4	
PA9007- Z_OTHER_ELIG_SUBST_DATE	DATS	8	Other Eligibility Class Date		Other Eligibility Class Date	DATS	8	
PA9007-	NUMC	8	Other Eligibility Class Code		Other Eligibility Class Code	NUMC	8	

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
Z_OTHER_ELIG_SUBST_CLS_CD								
PA9007-Z_HAM/PLUS_SALARY_SUBST	CHAR	1	Salary Rate Above Minimum Substantiation		Salary Rate Above Minimum Substantiation	CHAR	1	
PA9007-Z_CALPERS_ELIGIBILITY	CHAR	1	Exempt Status		Exempt Status	CHAR	1	
PA9007-Z_Temp_(TAU) Appt_Auth	CHAR	1	TAU Clearance		TAU Clearance	CHAR	1	
PA9007-Z_TIME_BASE_SUBST	CHAR	1	Time Base Substantiation		Time Base Substantiation	CHAR	1	
PA9007-Z_APPT_REORG_AUTH	CHAR	1	Appointment Reorg Code		Appointment Reorg Code	CHAR	1	
PA9007-Z_APPT_REORG_ADDL_DATA	CHAR	17	Appointment Reorg Substantiation		Appointment Reorg Substantiation	CHAR	17	
PA9007-Z_APPT_REORG_DATE	DATS	8	Appointment Reorg Date		Appointment Reorg Date	DATS	8	
PA9007-Z_CASE_NUMBER	CHAR	6	Hearing Decision Case No.		Hearing Decision Case No.	CHAR	6	
PA9007-Z_CASE_ACTION_DATE	DATS	8	Hearing Decision Date of Action		Hearing Decision Date of Action	DATS	8	
PA9007-Z_COMMITMENT_DATE	DATS	8	Commitment Date		Commitment Date	DATS	8	
PA9007-Z_LIST_CLEARANCE_DATE	DATS	8	List Clearance Date		List Clearance Date	DATS	8	
PA9007-Z_FLAG_CLEARANCE_SUBST	CHAR	1	List Clear Flag		List Clear Flag	CHAR	1	
PA9007-Z_RETIRED_ANNT_LEGAL_REF	CHAR	7	Legal Ref. for Annuitant Code		Legal Ref. for Annuitant Code	CHAR	7	
PA9007-Z_TOTAL_ACTIVE_DUTY_LENGTH	CHAR	6	Military LOA Substantiation		Military LOA Substantiation	CHAR	6	
PA9007-Z_SPECIAL_LEAVE_TYPE	CHAR	1	Leave of Absence Substantiation		Leave of Absence Substantiation	CHAR	1	
PA9007-Z_SPECIAL_LEAVE_DATE	DATS	8	Leave of Absence Date		Leave of Absence Date	DATS	8	
PA9007-Z_LT/TEMP_APPT_JUST	CHAR	1	Limited Term Just. Code		Limited Term Just. Code	CHAR	1	
PA9007-Z_LT/TEMP_ANNI_DATE_JUST	CHAR	1	Limited Term Anni Date		Limited Term Anni Date	CHAR	1	
PA9007-Z_RIGHT_OF_RETURN_DESIG	CHAR	1	Right of Return		Right of Return	CHAR	1	

Source (MyCalPAYS) Fields				Mapping Rules	Target Fields			
SAP Table-Field	Type	Length	Field Description		Field Name	Type	Length	Comments
PA0000-MASSG	CHAR	2	Reason for Action	If Action/Reason is ZI/09-13, Target field = PA0000-MASSG	Disability Reason	CHAR	2	
PA0000-BEGDA	DATS	8	Action Start Date	If Action/Reason is ZI/09-13, Target field = PA0000-BEGDA	SCIF Date	DATS	8	
PA0082-IDATE	DATS	8	Date of Illness	If Action/Reason is ZI/09-15, Target field = PA0082-IDATE of most recent IT0082 record that exists for the personnel assignment being processed.	Injury Date	DATS	8	



## VI. LEGACY vs. MyCalPAYS FIELDS

Legacy	MyCalPAYS
Person ID (New)	Person ID
Personnel Assignment (New)	Personnel Assignment
Transaction Entry Date	Changed On
Transaction Code	Action Type
	Reason for Action
Employment Status (New)	Employment Status 1 Inactive 2 Retiree 3 Active 0 Withdrawn
Customer Specific Status (New)	Customer Specific Status 1 On Leave 3 Active 0 Withdrawn
Effective Date	Start Date
Agency/Dept.	Personnel Area
CBID	Personnel Subarea
New- Indicates the CFIS Code, Agency Code, Reporting Unit Agency Code = Characters 5-7 Reporting Unit = Characters 8-10	Cost Center
Change- Salary Per/Frequency/Negative or Positive time reporting	Employee Group
Tenure- Change indicates the tenure of the appointment that the employee is serving. MyCalPAYS values are different from legacy system file. Legacy values are: <b>01</b> =P <b>02</b> =LT <b>03</b> =Temp <b>04</b> =CEA <b>05</b> =Emer <b>06</b> =Ret.Ann <b>07</b> =Dis.Ret.Ann (Dis.Ret.Ann is <b>P</b> as no longer a system limitation as is in legacy.)	Employee Subgroup <b>Codes: MyCalPAYS</b> 01-07, 38-42, 49-52, 60-61, 66-71 09-12, 43, 53-54, 72-75, 84, 93-98, C2, C3, E7-E9, F1, H5 16-22, 44, 57, 78-81, 99, A1-A3, C6-C8, F4-F9, H6 24, 47, D1, G7 26, 27, 85, 86, 88, A4-A7, B1, D2-E5, G1-G4 30, 31, 34, 55, 89, 90, B2-B5, B8, D8-D9, E1, G8, G9, H1, H2,  Interface populates MCP values, not Legacy codes; i.e., when we send " <b>53</b> " it = <b>LT</b>

<b>Legacy</b>	<b>MyCalPAYS</b>
Pay Frequency	Payroll Area
Position	Position
FLSA	Exempt
Class Code	Job Key
Job Title	Job Title
Organizational Unit (New)	Organizational Unit
Last Name	Last Name
Suffix	Other Title
First Name	First Name
Middle Name	Middle Name
Social Security Number	SSN
Date of Birth	Date of Birth
Sex- MyCalPAYS values are different from legacy system file	Gender                      1= Male    2 = Female
Limited Examination & Appointment Program (LEAP)	Last five characters of Job Key = 04687
County Code	County Code (Work)
Address Type	Address Type
Address Line 1	Address Line 1
Address Line 2	Address Line 2
City	City
County Code	County
State	State
Zip Code	Postal Code
Address Withhold Ind	Current Addresses Subtype 9
Authorized Designee	Authorized Designee
Address Line 1	Street Address Line 1 Designee
City	City - Designee
State	State -Designee
Zip Code	Zip Code - Designee

<b>Legacy</b>	<b>MyCalPAYS</b>
Time Base- changing field (numerator)	Wage Type (Employment Percentage) For salaried employees: Numerator and Denominator Two fields, three spaces each (FT will be 1.00 1.00, 50% will be 1.00 2.00, 75% will be 3.00 4.00, etc.) IND, INT will be blank
Timebase (denominator)	
Shift Designation	Wage Type
Class Type	Pay Scale Type
Class Code	Pay Scale Group
Alternate Range Code	Pay Scale Level Values will be the same as legacy except MyCalPAYS has a “SISA class” indicator which will be an ‘S’ in the 2 <sup>nd</sup> character of the field.
Anniversary Date- Change from mm/yy. Will be mm/dd/yyyy the first day of the applicable pay period	Date of Next Increase- MAX and NONE will show as 12/31/9999
Salary per	Wage Type 0001 – Hourly, 0003 – Salary, or 0008 – Daily
Actual Salary	Fractional Rate
Total Salary	Total of Wage Type Amounts (derived)
Based on Salary	Wage Type amount for 0001 – Hourly, 0003 – Salary, or 0008 – Daily
Pay Differential	Wage Type-Different Codes, still 4
Pay Differential Amount	Amount
Appt Expiration	Task Type
Appt Expiration Date	Date of Task
Temp Sep Expiration	Task Type
Temp Sep Expiration Date	Date of Task
Accelerated Anniversary	Task Type
Accelerated Anniversary Date	Date of Task
Fingerprint	Company Instruction = PRIN
Fingerprint Date	Date for Company Instruction
Medical Clearance	Company Instruction = MEDI

Legacy	MyCalPAYS
Medical Clearance Date	Date for Company Instruction
Oath	Company Instruction= OATH
Oath Date	Date for Company Instruction
Original Hire Date Type	Date Type '01'
Original Hire Date	Date for Date Type '01'
Ethnicity- new values 9/26/2012 new "California-specific" values added to the Ethnicity field. Code values are still being determined by CalHR:	Ethnic Origin- 9/26/2012 The values below are subject to change- depending on the new coding to include the new "California-specific" values. 01 = American Indian or Alaskan Native, 02 = Asian, 03 = Black or African American, 04 = Filipino, 05 = Hispanic/Latino, 06 = Native Hawaiian, 07 = Pacific Islander, 08 = White, 09 = Two or more races, 10 = Other.
Residence Status	Residence Status
Benefit Plan- replaces Retirement Code	Benefit Plan
Benefit Plan Text	Benefit Plan Text
Benefit Miscellaneous Plan Option	Benefit Miscellaneous Plan Option
Benefit Miscellaneous Option Text	Benefit Miscellaneous Option Text
State Service Credits	State Service Credits
Probation Status	Probation Status
Permanent Status Code- New Indicates employee has achieved permanent status at least once in State service	Permanent Status Code P = has achieved permanent status at least once in State service
Agency Code	Cost Center (characters 5-7)
Reporting Unit	Cost Center (characters 8-10)
Pay Letter Number	Pay Letter Number
Exempt Authority	Exempt Authority
Appointment Months	Appointment Months
Certification Number	Certification Number

<b>Legacy</b>	<b>MyCalPAYS</b>
List Type	List Type
Reemployment List Class	Reemployment List Class
Reemployment List Eligibility	Reemployment List Eligibility
Reemployment List Elig. Date	Reemployment List Elig. Date
Other Eligibility Code	Other Eligibility Code
Other Eligibility Class Date	Other Eligibility Class Date
Other Eligibility Class Code	Other Eligibility Class Code
Salary Rate Above Minimum Substantiation	Salary Rate Above Minimum Substantiation
Exempt Status	Exempt Status
TAU Clearance	TAU Clearance
Time Base Substantiation	Time Base Substantiation
Appointment Reorg Code	Appointment Reorg Code
Appointment Reorg Substantiation	Appointment Reorg Substantiation
Appointment Reorg Date	Appointment Reorg Date
Hearing Decision Case No.	Hearing Decision Case No.
Hearing Decision Date of Action	Hearing Decision Date of Action
Commitment Date	Commitment Date
List Clearance Date	List Clearance Date
List Clear Flag	List Clear Flag
Legal Ref. for Annuitant Code	Legal Ref. for Annuitant Code
Military LOA Substantiation	Military LOA Substantiation
Leave of Absence Substantiation	Leave of Absence Substantiation
Leave of Absence Date	Leave of Absence Date
Limited Term Just. Code	Limited Term Just. Code
Limited Term Anni Date	Limited Term Anni Date
Right of Return	Right of Return
Disability Sub Type	Disability Sub Type
SCIF Date	SCIF Date
Injury Date	Date of Illness

## VII. WHAT'S DIFFERENT?

Description	Comment
Department/Facility Code	The Personnel Area represents the Department/Facility codes
Position Number	The Cost Center will contain the Agency, Reporting Unit, and CFIS codes. There is no intelligence built into the MyCalPAYS position number.
CBID	Personnel Subarea represents the CBID
Roll Code	Employee Group represents Roll Code-Salary Per, Pay Frequency and Attendance Reporting
Tenure, Timebase, FLSA	Employee Subgroup represents Tenure, Timebase, and FLSA
WWG (Work Week Group)	The WWG elements will be captured in the Work Schedule Rules in combination with the Employee Subgroup
Time Base	Wage Type (Employment Percentage) represents Time Base For salaried employees: Numerator and Denominator Two fields, three spaces each (FT will be 1.00 1.00, 50% will be 1.00 2.00, 75% will be 3.00 4.00, etc.) IND, INT will be blank
Transaction Codes	Action Codes and Reason Codes will replace Transaction Codes
Social Security Number	The Person ID is a unique employee identifier that will replace the Social Security Number
Retirement Code	Benefit Plans will replace Retirement Codes
Permanent Status Indicator	There will be an indicator "P" when an employee has achieved permanent status at least once in their State service